YOUR ULTIMATE TRADE-IN CHECKLIST

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TOYOTA Let's Go Places

Getting a new vehicle is quite exciting. While you may be eager to drive off the lot in your dream car, there are several things you'll need to take care of first. One of the most important things is determining what you'll be doing with your current ride.

This checklist will help make the trade-in process as easy and streamlined as possible...

Before Trade-in Day (Research)	Complete	Comments
1. Determine your monthly budget.		
2. Decide which vehicle is right for you (think about what features you need, and read reviews and comparisons).		
3. Find out your current car's worth by using a trade-in calculator.		

Before Trade-in Day (Vehicle Prep)	Complete	Comments
1. Take care of the exterior, especially any dents, chips, or scratches.		
2. Clean the interior thoroughly, especially the upholstery and carpeting.		
3. Make sure all maintenance is taken care of: oil changes, tire rotations, etc.		
4. Get any faulty parts repaired, if necessary.		

Trade-in Day (What to Bring In)	Complete	Comments
1. Driver's license		
2. Social security number		
3. Vehicle title		
4. Proof of auto insurance		
5. Accident reports for the vehicle, if applicable		
6. Log of maintenance and repairs		
7. Bank information, especially if you took out an auto loan		
8. Original lien release, if you paid off the auto loan		